

# CHEMISTRY GUIDELINES

1. Bring pen/pencil, class notebook, lab notebook, chemistry book, and BRAINS to class.
2. Stay on task (ex. no other work for another subject will be done on science class time)
3. Hygiene will be done in the restrooms.
4. Paper or miscellaneous items will be placed in the garbage can. RECYCLE!
5. Respect the person who has "THE FLOOR." Consistent interruptions are not acceptable and will not be tolerated.
6. ABSOLUTELY no food or drink will be permitted.
7. Be on time and in your seat BEFORE the bell rings.
8. SAFETY PROCEDURES WILL BE FOLLOWED AT ALL TIMES. Gas valves and water faucets will be used when instructed.



**NOTE:** Review SHS CODE OF CONDUCT -- It is enforced.

## WHAT ARE THE ROUTINES IN CHEM CLASS?

### A. BELL ATTENTIVE

\*When the bell rings be in your seat and read the agenda on the board. Update any due dates and put them in your calendar. Start on the warmup.  
\*Before the bell rings, make sure you have all your materials in order and pencil sharpened. If you need to BORROW a pencil, calculator, or eraser, sign out for it and return it at the end of the period.

**B. READING AND PROBLEMS:** **How do you do well in this class?** READ THE READING ASSIGNMENTS. DO THE HOMEWORK. (It's really not that many pages and problems assigned (no more than 15 for both) Is chemistry a difficult course? Yes, it is, for many, but it doesn't have to be for you. Come in for help when you need it or get help from a classmate or a former classmate of chemistry.

### C. ASSIGNMENTS

When you want to turn a paper in, please put it in the IN box for your period. When you want to retrieve your graded paper, please get it from the OUT box. When you finish your work early, work on the objective worksheet, problems or read the next section. Don't waste time!

**D. PLAGARISM:** How would you like it if you spent years doing research and you finally got enough data to write a book or an article, and then someone came along and wrote another paper, saying basically the SAME THING YOU DID (but without laboring in the lab) without giving you credit for your work? You'd be pretty mad! So, give the same consideration to the authors of the books and papers that you take research from I can help you determine if you are within the proper guidelines with your writing, so ask for advice if you are unsure. Plagiarism, according to the Student Code of Conduct, is an out of school suspension and in many cases, a means for expulsion. So, in your writings, give credit "where the credit is due" and cite references!

**E. CHEATING** Don't do it! It's not worth the trouble. Copying someone's homework is cheating. Yes, work on the problems together in a study group, but don't copy just to get a few points. It really doesn't help you at all in the long run. most of the time scientific calculators will be used for tests/quizzes

### F. LAB INFORMATION:

- When you are absent for a lab, then you will have one week to make up the lab by coming before or after school to collect data OR doing a research project. Please make an appointment with me ASAP or simply sign up on the after school signup sheet.
- In case of a fire alarm or other emergency, please shut off gas valves and leave your area immediately.
- Rubbing alcohol can be used to clean off writing from wax pencil on glassware. Glycerin can be used to lubricate rubber stoppers or tubing for lab.

**G. ENTERING/LEAVING :** When you enter the classroom, leave any poor attitudes elsewhere. Make sure everything is in order. ABSOLUTELY, the chemical storage and preparation area is OFF LIMITS to all students unless permission is granted by your instructor.

**H. CODE FOR COMMUNICATION:** CUP ON THE LAB STATION EDGE - WE have a question...(when working in groups or during lab)  
PLEASE talk your group's question over and if you are still puzzled, call me with the CUP.

**I. HALL PASSES:** When you want to go to the restroom, forget something in your locker, etc., then you will need to use one of YOUR hall passes. Please take my BLUE hall pass located on the little desk by the door and sign out. Don't ask for passes during the first 10 minutes and the last 10 minutes of class. (school rule) You have four minutes! If you are chronically tardy, you will give up hall passés and thus, no extra credit points.

Privileges	Consequences	Tardies
Hall passes given as extra credit	1. warning	After 2 give up 1 hall pass
Computer use	2. email/ phone call to parent	After 3 give up 2 hall passes
reading	3. detention- 20 min	:( no more hall passes for extra credit
library	4. referral	Double :(

**CELL PHONES/ELECTRONICS:** They need to be out of sight & silenced unless we are using them for chemistry class. We frequently use technology.

PLEASE *PRINT* YOUR NAME (last name, first) AND DATE THE FOLLOWING STATEMENT CONCERNING THE ABOVE CLASS RULES, CONSEQUENCES, AND PRIVILEGES. Keep this in your class notebook.

I \_\_\_\_\_ on this day (enter date) \_\_\_\_\_ understand and will abide by SEMINOLE HIGH SCHOOL'S rules and Ms. Vaughn's science classroom rules.